The General Terms and Conditions

for orders of guided tours in the Veste Coburg Art Collections

(www.kunstsammlungen-coburg.de)

1. Guided tours of the Art Collection of the Veste Coburg must be booked in writing (including via fax). Agreements made by phone are only valid after the written confirmation/response of the booking party.

2. The price of a guided tour is: (the day of the guided tour is the qualifying date) see order form

3. If you fail to attend the booked tour without having first cancelled the agreed date by phone, fax or in writing at least two working days (Monday to Thursday until 5 p.m., Friday until 12.00) in advance (date of receipt), the Art Collection of Veste Coburg will require a "failure" fee of € 80,00 per guide.

4. The guide is obliged to wait for 30 minutes from the time agreed for the start of the tour. After the expiry of this 30 minute period the guide has the option of waiting or of regarding the group as having failed to be present. If the guide waits more than 30 minutes he/she may shorten the tour.

5. Unless something different has been agreed, the guide's fee is to be paid in cash together with the admission fee directly before the start of the tour at the museum's box office of the Veste Coburg Art Collection. In case you prefer to pay by invoice we'll have to charge you extra (€ 3,00).

6. Teachers and other supervisory people of school classes and groups are obliged to continue to observe their supervisory duty during the guided tour.

7. The party booking a guided tour of the Art Collection at the Veste Coburg herewith acknowledges these conditions upon placing the order, if he/she does not disagree with them immediately after being made aware thereof.

8. The Terms and Conditions are effective from January 1st, 2018.